



Please reply to:

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Date: 14 September 2020

Notice of meeting

Overview and Scrutiny Committee

Date: Tuesday, 29 September 2020

Time: 6.00 pm

Place: Skype Video Conference call

To: Members of the Overview and Scrutiny Committee

Councillors:

V.J. Leighton (Chairman)	R.D. Dunn	I.T.E. Harvey
O. Rybinski (Vice-Chairman)	T. Fidler	N. Islam
C.L. Barratt	N.J. Gething	T. Lagden
J.H.J. Doerfel	M. Gibson	L. E. Nichols
J.T.F. Doran	A.C. Harman	D. Saliagopoulos

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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AGENDA

Description	Lead	Timings	Page Number.
1. Apologies To receive any apologies for non-attendance.	Chairman	6.00pm	
2. Minutes To confirm the minutes of the meeting held on 7 July 2020 and the extraordinary meeting held on 22 September 2020 (to follow) as correct records.	Chairman		7 - 14
3. Disclosures of Interest To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.	Chairman		
4. Call-in of Cabinet decisions No Cabinet decisions have been called in.			
5. Cabinet Forward Plan A copy of the latest Forward Plan is attached. If any members of the Committee have any issues they want to raise in relation to the Cabinet Forward Plan, please inform Terry Collier, Deputy Chief Executive, 24 hours in advance of the meeting with reasons for the request.	Terry Collier		15 - 22
6. Asset Management Plan To note the proposed Asset Management Plan for the period 2020 to 2025 which is to be considered by Cabinet at its meeting on 23 September 2020.	Heather Morgan/ Cllr Boughtflower	6.05pm	23 - 94
7. Annual Asset Investment Report To note the Annual Investment Report 2020 which will be considered by Cabinet at its meeting on 23 September 2020.	Heather Morgan/ Cllr Boughtflower	6.35pm	95 - 136

Description	Lead	Timings	Page Number.
8. Overview and Scrutiny Statutory Guidance			
To consider a report on the new statutory guidance on Overview and Scrutiny.	Terry Collier	7.05pm	137 - 174
Members who sat on the Committee in the previous municipal year will recall that the Committee considered this report at its January 2020 meeting and agreed to consider suggestions for tangible actions at a future meeting.			
9. Capital Monitoring Q1 (April to June)			
To note the Capital spend for the period ending June 2020.	Grant Miles /Cllr Buttar	7.20pm	175 - 182
10. Revenue Monitoring Q1 (April to June)			
To note the Revenue spend for the period ending June 2020.	Grant Miles /Cllr Buttar	7.35pm	183 - 206
11. Updates from Task Groups			
To receive verbal updates on the work of the Overview and Scrutiny Task Groups where relevant.	Chairman	7.50pm	
(The Task Groups set up by Overview and Scrutiny Committee are: Climate Change, Clean Streets and End of Life Celebration Centre.)			
12. Work Programme			
To consider the Committee's draft work programme for the remainder of the Municipal year.	Chairman	8.00pm	To Follow
13. Change of Meeting date			
To agree to change the scheduled meeting date of 10 November 2020 to 3 November 2020. This will provide the Committee with the opportunity to consider any Cabinet reports in advance of their consideration at Cabinet on 4 November 2020.	Chairman	8.05pm	

Description	Lead	Timings	Page Number.
14. Corporate Project Management			
To note an update report on the management of corporate projects.	Sandy Muirhead / Cllr Noble	8.10pm	207 - 274
To receive a confidential presentation from the Property Development Manager on the management of commercial asset projects.	Nick Cummings / Cllr McIlroy		
<p>This presentation is likely to contain exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority.</p>			
15. Exempt Business			
<p>To move the exclusion of the Press/Public for the following item, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.</p>			
16. Investment sinking fund scenario planning			
To receive an exempt report on the Council's investment sinking fund scenario planning.	Jeremy Gidman / Cllr Buttar	8.40pm	To Follow
<p>Reason for Exemption This report is likely to contain exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information)</p>			

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(Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure to the public would prejudice the financial position of the authority.